



# **VAIRKKO HR CLOUD EXTENDED PROFILE**



## OVERVIEW

VAIRKKO HR Cloud's fully integrated HRMS offers users an 'a la carte' choice of HRMS modules, which can be adjusted easily as business requirements evolve. Clients can pick and choose from a comprehensive range of core HR functionalities such as employee and manager self-service, benefits administration, onboarding and absence management, as well as payroll and recruitment modules, to create an HRMS that suits their needs exactly.

VAIRKKO HR Cloud is an HRMS built with responsive web design. As such, there is no need for any additional hardware as the software will run on any device with an internet connection. VAIRKKO avoids native apps to avoid software updates each time Apple or Google update their operating systems, but the full version of their HRMS is designed to be mobile compatible.

VAIRKKO HR Cloud is a cloud-based system, so will run on any device with an internet connection. It's responsive web design allows the software to run effectively on cellphones and tablets without the need for a native mobile app.

VAIRKKO HR Cloud can be implemented in around 30 days.

## FEATURE OVERVIEW



## SOFTWARE SPECIFICATION

<b>OVERVIEW</b>	
PRODUCT NAME	VAIRKKO HR Cloud
<b>SOFTWARE FEATURES</b>	
ABSENCE MANAGEMENT	✓
BENEFITS ENROLLMENT	✓
COBRA	✗
COMPENSATION	✓
COMPLIANCE	✓
DISCIPLINARY ACTION	✓
EMPLOYEE SELF SERVICE	✓
FMLA	✗
HEALTH & SAFETY	✓
MANAGER SELF SERVICE	✓
ON & OFF BOARDING	✓
PAYROLL	✓
PERFORMANCE MANAGEMENT	✓

RECRUITMENT	✓
REVIEWS	✓
SOCIAL NETWORKING	✗
SUCCESSION MANAGEMENT	✗
TIME & ATTENDANCE	✓
TRAINING & SKILLS	✓
VACATION & SICK LEAVE	✓
WORKFLOW	✗
WORKFORCE ANALYTICS	✓
TRAVEL & EXPENSES	✗
<b>ORGANIZATION SIZE</b>	
ENTERPRISE (1000+ EMPLOYEES)	✓
MEDIUM (251-1000 EMPLOYEES)	✓
SMALL (1-250 EMPLOYEES)	✓
<b>PLATFORM</b>	
CLOUD	✓
INSTALLED	✗
<b>PRODUCT INFO</b>	
MODULAR	✓
MULTI LANGUAGE	✗

MULTI CURRENCY	✘
CUSTOMIZABLE	✔
FURTHER INFORMATION	

## SOFTWARE SCREENSHOTS

**VAIRKKO**

Scheduler > Launch Pad

Welcome to Launch Pad! Select a scheduling activity from the items below to get started managing your workforce.

- My Saved Editor Views**
  - Select Filter ▾
  - Manage Filters
- Add Schedule Slot**
  - New Slot
- Message Crews**
  - Send Message/Alert
- Manage My Scheduling Using...**
  - Grid EditorPro
  - Calendar EditorPro
  - List EditorPro
  - Spyglass EditorPro
  - Personnel EditorPro
- Manage Employee Time Off**
  - New Time Off
  - Review Time Off
- Fill Open Slots from Availability**
  - Review Open Slots To Fill
- Manage Slot Trades/Swaps**
  - New Trade/Swap
  - Review Trades
- Manage External Riders**
  - New Rider/Student
- Configure/Setup Schedule**
  - Schedule Settings
  - Schedule Configuration & Setup


VAHX00

Manage Accounts Email Logins Groups SMS Groups Fingerprints

Employee Profile > Demo Account

Switch To: Select Different Employee

Snapshot



**Demo Account**  
Last Login: 07/01/2016 16:07

**Personal/Private Information**

Date Of Birth: 02/03/2014 Social Security #: 123-45-6789 Race/Ethnicity: White (Not Hispanic or Latino)

**Job Related Information**

Employee: Yes Employment Status: Part Time Work Status: Active

Primary Company: EMS Toolkit Demo 1 Primary Location: Administration Primary Department: Administration

Can See All Locations within account management:  Can See All Departments within account management:

Primary Job Title: EMS Chief Secondary Job Title: Training Officer Primary Supervisor: Upper Management (No Supervisor)

Phone: Primary: brian@toolkitgroup.com Secondary: toolkitdemo


VAHX00

Manage Accounts Email Logins Groups SMS Groups Fingerprints

Employee Profile > Demo Account

Switch To: Select Different Employee

Snapshot



**Demo Account**  
Last Login: 07/01/2016 16:07

**Manage Employee Documents**


Category	Document	Uploaded On	Uploaded By
Discipline	Lorem ipsum dolor sit amet	05/02/2016 18:31	Account, Demo
Discipline	consectetur adipiscing elit	05/02/2016 10:15	Account, Demo
Discipline	Tuition Reimbursement 2015	12/28/2014 11:14	Account, Demo
Discipline	Suspendisse sagittis libero	08/17/2014 18:26	Account, Demo
Hiring Paperwork	Application for Employment	10/27/2014 12:41	Account, Demo
Hiring Paperwork	eiusmod eu nulla ut	01/15/2014 13:11	Account, Demo
Files	2016 19 File	04/23/2016 14:23	Account, Demo

Phone: Primary: brian@toolkitgroup.com Secondary: toolkitdemo

Employee Profile > Demo Account

Switch To: Select Different Employee

Snapshot



**Demo Account**  
Last Login: 07/01/2016 16:07

**General Information**

Name Profile: First Name: Demo Middle Name: Last Name: Account

Nickname: Name Suffix: Gender: Male BIO: Manage Bio

**Address & Contact Details**

Address - 9 Map Address: 123 Main Street Address Continuation: Suite 233

City: Wake Forest State: NC Zip: 27587 Country:

Home Phone: (919) 555-1234 Cell Phone: (919) 376-7225 Cell Provider: AT&T

Copy Cell Phone To Emergency Cell Phone

**Employee Information**

Emails: Primary: brian@toolkitgroup.com Secondary: toolkitdemo

Phone: Home: 919 555 1234 Mobile: 919 376 7225

**Work Information:** Current Job: EMS Chief Hire Date: 03/04/2013 Date: Blank Date