





OVERVIEW

Simple HR from Ajiva Corp is a free-to-download platform aimed at small to mid-sized companies. Users can install the software on their computers or access it via the internet.

Simple HR offers a secure place for confidential records and offers 50 standard reports to help standardize HR administration. The use of this HR software allows for single-entry data, as all employees can access the information and don't require the consolidation of a large number of spreadsheets. This reduces data entry errors and improves communication with employees.

Features include salary history and benefits, vacation and leave tracking, performance reviews, reporting and reminders, and integration with Microsoft Word and Excel. Simple HR also helps to maintain records of emergency and dependent contacts, attendance at work, training, skills, and education, Health and Safety training, and important policy and information documents.

Users can install Simple HR by downloading the software from Ajiva's website. The interface is designed to be intuitive enough for fast setup and minimal user training, although there are tips and tricks documents available online, as well as a complete user's manual.

SOFTWARE SPECIFICATION

OVERVIEW	
PRODUCT NAME	SimpleHR
SOFTWARE FEATURES	
ABSENCE MANAGEMENT	✓
BENEFITS ENROLLMENT	✓
COBRA	✓
COMPENSATION	✓
COMPLIANCE	✓
DISCIPLINARY ACTION	✓
EMPLOYEE SELF SERVICE	✓
FMLA	✓
HEALTH & SAFETY	✓
MANAGER SELF SERVICE	✓
ON & OFF BOARDING	✓
PAYROLL	✗
PERFORMANCE MANAGEMENT	✓

RECRUITMENT	✗
REVIEWS	✓
SOCIAL NETWORKING	✓
SUCCESSION MANAGEMENT	✓
TIME & ATTENDANCE	✗
TRAINING & SKILLS	✓
VACATION & SICK LEAVE	✓
WORKFLOW	✓
WORKFORCE ANALYTICS	✓
TRAVEL & EXPENSES	✗
ORGANIZATION SIZE	
ENTERPRISE (1000+ EMPLOYEES)	✗
MEDIUM (251-1000 EMPLOYEES)	✓
SMALL (1-250 EMPLOYEES)	✓
PLATFORM	
CLOUD	✓
INSTALLED	✓
FURTHER INFORMATION	
PRICING	From \$0.99 per user / month
	1-2 weeks

IMPLEMENTATION TIMEFRAME

