



# STAFF SQUARED HR MANAGEMENT

## EXTENDED PROFILE



## OVERVIEW

Staff Squared offers a mobile and desktop based HR management system operated on a cloud platform. The software includes both employee and manager dashboards as well as a reporting system able to export into excel, PDF and CSV files.

## FEATURE OVERVIEW



## SOFTWARE SPECIFICATION

OVERVIEW	
PRODUCT NAME	Staff Squared HR Management
SOFTWARE FEATURES	
ABSENCE MANAGEMENT	✓
BENEFITS ENROLLMENT	✓
COBRA	✗
COMPENSATION	✓
COMPLIANCE	✓
DISCIPLINARY ACTION	✓
EMPLOYEE SELF SERVICE	✓
FMLA	✗
HEALTH & SAFETY	✓
MANAGER SELF SERVICE	✓
ON & OFF BOARDING	✓
PAYROLL	✗
PERFORMANCE MANAGEMENT	✓

RECRUITMENT	✗
REVIEWS	✓
SOCIAL NETWORKING	✗
SUCCESSION MANAGEMENT	✗
TIME & ATTENDANCE	✓
TRAINING & SKILLS	✓
VACATION & SICK LEAVE	✓
WORKFLOW	✓
WORKFORCE ANALYTICS	✗
TRAVEL & EXPENSES	✗
<b>ORGANIZATION SIZE</b>	
ENTERPRISE (1000+ EMPLOYEES)	✗
MEDIUM (251-1000 EMPLOYEES)	✓
SMALL (1-250 EMPLOYEES)	✓
<b>PLATFORM</b>	
CLOUD	✓
INSTALLED	✗
<b>FURTHER INFORMATION</b>	
IMPLEMENTATION TIMEFRAME	14 Days



## SOFTWARE SCREENSHOTS

**Company settings**

General Working patterns Staff admin **Bank holidays** Holidays Sickness Reminders Permissions More ▾

### Bank holidays

In this section you can add bank holidays to your company's calendar. You can also indicate if holiday booked over these days should deduct from an employees allowance.

If you add bank holidays for multiple countries to a country then this will apply to all employees in an office matching that country. If a bank holiday is not assigned to a country then this will apply to all employees in an office matching that country. If a bank holiday is not assigned to a country then this will apply to all employees in an office matching that country.

< 2016 >

**Add bank holiday**

Holiday name: New Bank Holiday

Date: [Calendar icon]

Deduct from holiday allowance: [Dropdown]

Country: [Dropdown]

March 2016

Mo	Tu	We	Th	Fr	Sa	Su	
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

Next

When	Day of the Week	Holiday name	Deduct from holiday allowance	Country	
1 January	Friday				Edit   Delete
1 January	Friday				Edit   Delete
26 January	Tuesday				Edit   Delete
7 March	Monday				Edit   Delete
14 March	Monday				Edit   Delete
14 March	Monday				Edit   Delete
25 March	Friday	Good Friday	False		Edit   Delete
25 March	Friday	Good Friday	False		Edit   Delete
26 March	Saturday	Easter Saturday	False		Edit   Delete
27 March	Sunday	Easter Day	False		Edit   Delete
28 March	Monday	Easter Monday	False		Edit   Delete

