



BAMBOOHR

EXTENDED PROFILE



OVERVIEW

BambooHR is an HRMS solution for tracking and managing employee data. The cloud-based software is used by many companies in the software and tech, non-profit, professional services, and health and medical industries. BambooHR also offers customization services to tailor the software to your business's needs. Technical support and upgrades for BambooHR are included in the monthly software subscription price.

Employee self-service is available through web and mobile access. Mobile access portals include free, native iPhone and Android apps that allow employees to network through employee profiles, request leave and view schedules. Managers can also use this self-service access to approve employee requests and manage schedules.

Reporting functionality includes a “drag and drop” report builder, a library of pre-built report templates, and data filtering. These reports can be exported into common formats including Excel, PDF, and CSV. Reporting is informed by real-time hr metrics and analytics provided by the HRMS.

BambooHR can be integrated with a number of 3rd-party payroll and benefits applications for an extended HRMS solution.

BambooHR is provided with multi-language including French Canadian, German, Spanish, Brazilian Portuguese, and Dutch. These language options can be adjusted on a user-by-user basis.



SOFTWARE SPECIFICATION

OVERVIEW	
PRODUCT NAME	BambooHR
SOFTWARE FEATURES	
ABSENCE MANAGEMENT	✓
BENEFITS ENROLLMENT	✓
COBRA	✗
COMPENSATION	✓
COMPLIANCE	✓
DISCIPLINARY ACTION	✗
EMPLOYEE SELF SERVICE	✓
FMLA	✗
HEALTH & SAFETY	✗
MANAGER SELF SERVICE	✓
ON & OFF BOARDING	✓
PAYROLL	✗
PERFORMANCE MANAGEMENT	✓
	✓

RECRUITMENT	
REVIEWS	✗
SOCIAL NETWORKING	✓
SUCCESSION MANAGEMENT	✗
TIME & ATTENDANCE	✓
TRAINING & SKILLS	✓
VACATION & SICK LEAVE	✓
WORKFLOW	✓
WORKFORCE ANALYTICS	✓
TRAVEL & EXPENSES	✗
ORGANIZATION SIZE	
ENTERPRISE (1000+ EMPLOYEES)	✓
MEDIUM (251-1000 EMPLOYEES)	✓
SMALL (1-250 EMPLOYEES)	✓
PLATFORM	
CLOUD	✓
INSTALLED	✗
PRODUCT INFO	
MODULAR	✗
MULTI LANGUAGE	✓

MULTI CURRENCY	✓
CUSTOMIZABLE	✓
FURTHER INFORMATION	
IMPLEMENTATION TIMEFRAME	2 - 3 weeks

SOFTWARE SCREENSHOTS

Dashboard
Employees
Job Openings
Reports
Files

Customer Support Representative

Customer Experience - Casper, WY

Edit Job Opening

🗑️

As a member of this team, you'll be the face of BambooHR to the customer as you interact with them by phone and email. You'll be responsible to help make our customers' transition to BambooHR as smooth as butter. You'll customize their account, import employee data.

[View Full Job Opening](#)

Helen Williams
Hiring Lead

Status
Open

Open on
Mar 18, 2014

Link to this job

<http://company.bamboohr.com/jobs/customer-sup>

Share this job

10

8

0

0

10 Applicants 4 New [\[+Add\]](#)

Showing Still in the Running

Date	Rating	Name	Phone	Status	
• Dec 15, 2014	★ ★ ★	Tony Anderson	801-822-1495	New (Today)	
• Dec 14, 2014	★ ★ ☆	Jennifer Williams	915-945-6412	New (Yesterday)	
• Dec 13, 2014	★ ☆ ☆	Dennis Hollingsworth	801-224-7848	New (2 days)	
Dec 12, 2014	★ ★ ☆	Amber Hansen	801-985-4156	Reviewed (5 days)	
• Dec 12, 2014	☆ ☆ ☆	Brandon Johnson	435-252-4765	New (3 days)	
Dec 11, 2014	★ ☆ ☆	Nicole Chen	916-587-7644	Phone Screened (4 days)	
Dec 10, 2014	★ ★ ☆	Lisa Sullivan	801-763-1495	Schedule Interview (10 days)	
Dec 9, 2014	☆ ☆ ☆	Nathan Wood	801-645-1551	Not a Fit (21 days)	
Dec 9, 2014	★ ☆ ☆	Lori Herrera	801-882-4665	Interviewed (8 days)	
Dec 9, 2014	★ ☆ ☆	Raechel Foster	801-915-1477	Hired Elsewhere (21 days)	

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Dashboard | Add Employee | Add File | Add Report

Company Announcements

- Q1 Company Update: 2014-01-01
- Welcome to BambooHR!: 2014-01-01

My Training

Title	Category	Due
Soft Skills Training	Soft Skills	02/24/2014
Leadership Assessment	Leadership	02/14/2014

My Benefits

Enrolled	Plan	Coverage	Employee Pays	Company Pays
Yes	Dental Insurance	VALUE	Employee	\$26.00
Yes	Medical Insurance	VALUE	Employee	\$16.00

Recent Activity

- Updated: 11 February 2014 - Requested Location/Incident/Leave
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Employment Status

Full-time: 82.0% | Part-time: 18.0%

YOURLOGO | Home | My Info | Employees | Job Openings | Reports | Files

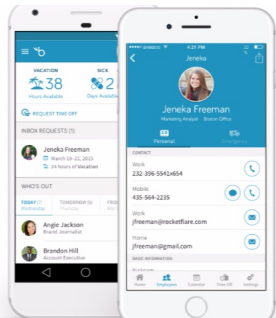
Julie Elaine Johnson
Director, Demand Generation

Personal | Pay Info | Job | Benefits | Time Off | Documents | Notes | Training | More

Basic Information

- Employee ID: 1234
- Status: Active
- Phone: (314) 555-1234
- Mobile: (314) 555-1234
- Home: (314) 555-1234
- Work: (314) 555-1234
- Address: 313 N Crowwater Lane, St. Louis, MO 63104

Save Changes | Cancel



Your Company Name Inc.

Additions & Terminations

Date	Employee	Reason	Status	Location	Notes
2014-01-01	John Watson	Termination	Terminated	San Francisco	Terminated due to performance.
2014-01-01	Jane Smith	Termination	Terminated	San Francisco	Terminated due to performance.

Time Off

Employee	Start Date	End Date	Hours	Request Type	Approved
John Watson	2014-01-01	2014-01-05	40.00	Request	Approved
Jane Smith	2014-01-01	2014-01-05	40.00	Request	Approved

Employee List

Name	Job Title	Department	Location	Status
John Watson	Software Architect	Customer Support	San Francisco	Active
Jane Smith	Marketing Manager	Customer Support	Austin	Active
Tyler Arnold	Sales Representative	Customer Support	San Francisco	Active
Samantha Davis	Customer Support Rep...	Customer Support	San Francisco	Active